

# REQUEST FOR PROPOSALS (RFP)

## *Yukon First Nation Language Revitalization Strategy*

**Description** – The contractor will work closely with the Language Revitalization Strategy (LRS) working group consisting of members of the First Nation Education Commission (FNEC), the Council of Yukon First Nations (CYFN), the Yukon Government - Department of Education, and the Yukon Native Language Centre (YNLC) to oversee the creation of a territory-wide Yukon First Nation Language Revitalization Strategy.

# Request for Proposals

**CYFN Department of Education**

**Issue date: October 28, 2016**

**RFP Deadline: November 21, 2016**

**Contact:**

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## Proposal Timetable

Issue Date of RFP	October 28, 2016
Submission Deadline	November 21, 2016
Completion Date	March 30, 2017

## Scope of Work

### Background

The Yukon consists of 14 individual First Nations and 8 First Nation language groups with varying degrees of language proficiencies among community members and language initiatives in each community. Despite some local language activities, the languages are acknowledged as being in a state of crisis. With the support and guidance of a Language Revitalization Strategy (LRS) Working Group and reporting to the First Nation Education Commission (FNEC), the contractor will develop of a Territory-wide Language Revitalization Strategy.

## The Deliverables

### 1) Analysis and assessment / review of:

- Outcomes of the Self Government Secretariat (SGS) Language Revitalization Program Final Report (2015), activities, recommendations and action items not yet realized;
- Successful language revitalization efforts/best practices, activities and language resources that have/are achieving positive student learning and community health outcomes (Yukon/Canada/international);
- Scan of central language initiatives and resources: programs, services and activities, funding, supports available to strengthen efforts and identification of challenges and barriers.

### 2) Coordinate and facilitate approximately eight Working Group meetings to develop a Territory-wide language revitalization strategy (ie. analysis of key issues, develop a common vision, mission, establish strategic priorities/goals and objectives, assess resources, develop actions, monitoring and performance indicators). The plan will assist with defining resources, roles, responsibilities and relationships in work to achieve the vision.

## Project Timeline

Late November to early December start with a March 20, 2017 completion date.

## Evaluation/Selection Criteria

The following is an overview of the categories and weighting for the evaluation and selection criteria of the RFP.

<b>Evaluation/ Selection Criteria Category</b>	<b>Weighting (Points)</b>	<b>Minimum Threshold</b>
Experience and Qualifications	20	15
Approach to strategy development	10	7
Price	20	15
First Nations	5	0
<b>Total Points</b>	<b>55</b>	<b>37</b>

## Experience and Qualifications

- Degree, graduate degree and/or professional certificate in a related field and/or equivalent and extensive related work experience;
- Demonstrated experience developing Language Revitalization Strategies and/or strategic plans. Examples of past work accepted;
- Facilitation experience;
- Experience with working with First Nations;
- Demonstrated ability to think strategically and analytically;
- Background in education, linguistics or aboriginal languages considered an asset.

## Approach

- Detailed work plan with timelines and activities detailing the method of arriving at the deliverables.
- Time required to complete the listed deliverables taking into account planning, meeting preparation and facilitation, consolidation of information and preparation of a final draft document.
- Demonstrated approach to working with numerous stakeholders and partners.

## Pricing

- Budget breakdown detailing professional fees:
- Daily / hourly / project rate.
- Materials and supplies.
- Travel, if required.

## First Nations

- Contractor is a Yukon First Nations citizen or business is owned by a Yukon First Nations citizen.