**Request for Proposals**

**Researcher and Report Writer – Council of Yukon First Nations; First Nations Regional Education, Employment and Early Childhood Development Survey – November 23, 2015 -March 31 2016**

**Closing Date: November 20, 4.00 pm**

**Scope of Project:**

Through the First Nations Regional Education, Employment and Early Childhood Development Survey (REEES) data has been collected in all Yukon First Nation Communities on early childhood development, education and employment. In order to be able to present the data in context the Council of Yukon First Nations is seeking the assistance of a researcher/report writer who can help place the REEES data chosen for dissemination in a relevant context and highlight the issues that currently exist in the above areas. The Council of Yukon First Nations follows a culturally informed analysis process which involves representatives from Yukon First Nations who help qualify the data and raise issues that exist in their communities. The contractor hired for this project will assist with the selection and writing of the context pieces related to the statistics chosen to be presented in the Yukon REEES report.

**Deliverables include:**

* To work with the Yukon REEES data analyst and the Yukon Analysis Dissemination Committee in an iterative writing process.
* To research key documents and speak with experts in the areas of early childhood development, languages, culture, education, training, employment and volunteering and produce relevant context pieces to accompany the statistics that will be presented.
* To create final versions of the chapters to be featured in the Yukon REEES report

**Requirements:**

* Proven ability to produce well written reports
* Knowledge of the subject areas indicated above
* Knowledge of Yukon First Nations communities and realities
* Ability to meet timelines
* Knowledge and Respect of the First Nations principles of Ownership, Control, Access and Possession

While qualified Yukon First Nation citizens will be given preference, all interested and qualified individuals are encouraged to apply.

Materials created through this contract will adhere to Ownership Control Access and Possession principles remain property of Council of Yukon First Nations (CYFN) and will require permission to be used otherwise.

**Proposal Submission**

The proposal should include the following:

* Current resume
* Summary of your related work or initiatives you have conducted or participated in
* Level of knowledge and expertise of First Nations issues with early childhood development, education and training
* Costing of timeline for your hourly work only

Please submit proposal no later than November 20, 4.00 pm to:

Name: Lori Duncan

Title: Director of Health and Social

Address: Council of Yukon First Nations, 2166-2nd Avenue, Whitehorse, Yukon,
 Y1A 4P1

Phone: (867) 393-9230

Fax: (867) 668-6577

E-mail: lori.duncan@cyfn.net