**FNEC Meetings Motions and Actions**

| **Meeting Date** | **Motions** | **Actions** | **Complete or**  **Outstanding** |
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| Sept. 16  (Quorum achieved)  Day 1 |  | Tosh issue   * Michelle to send a letter to Karen Barnes, President of Yukon College. * Roberta will let the other commission know tomorrow that the issue with Tosh has been resolved. | C  C |
|  |  | E-mail Communication to the Commission   * When there are e-mails that need to be sent to the commission, they should be drafted and sent to Tosh & Roberta to either edit and/or send out to the rest of the commission. | Ongoing |
|  |  | FNEC sitting in on CYFN hiring   * Michelle is to ask the CYFN Senior Management Team about FNEC sitting in on the interviews for the FNEC position. | O |
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| Sept. 17  (Quorum achieved)  Day 2 |  | Language & Culture   * Need to know any leadership motions that have been passed on education or language. * Reports from SGS & YNLC would be most beneficial if they were in written form. | O  Ongoing? |
|  |  | FNEC participation in the hiring of FNEC related positions   * Michelle said she will go back to senior management to ask whether the policy can be opened up. | O |
|  |  | FNEC contact YFN when FNEC vacancies arise   * The grand chief will be asked if they can sign those letters.   Michelle gave an update after meeting with the Grand Chief - The co-chairs are able to send out the letters to the Executive Directors asking for FNEC members, but if you don’t get a response and you need help to get a response from leadership, then she will help. | C |
|  |  | JEAP meetings should be coordinated by YG   * Co-Chairs to talk to the Dept. of Education about the coordination of the JEAP and travel costs | C |
|  | MOTION: All FNEC and CYFN staff agree to the terms of reference, and to follow the roles and responsibilities.  Motion: Geraldine James  2nd: James Smarch  All in favour? Yes. |  |  |
| Sept. 17 con’t  (Quorum achieved)  Day 2 |  | 2 weeks’ notice for meeting attendance   * Tosh asked Judy Arnold if the Dept. of Ed could send out any invitations at least 2 weeks in advance.   Judy Arnold said she will let everyone know. | C |
|  |  | List of Committees   * Judy Arnold to provide Jenn with a list of committees to Jenn that they want FNECs input on. * Also, for the next FNEC mtg, can she send the TOR for FNPP. | O?  O |
|  |  | Diversity Strategy Committee   * Tosh will have a discussion with Judy once she gets back from holiday, to ask her for a description of what this committee will do and what is expected of the members. If it’s different than discussed, Tosh will put a stop to the appointments and come back to this table to let everyone know. * Invite should be sent out to CELCs. They need to be informed that they need to report back to the FNEC table. Looking for two reps. Give them a week timeline to respond. If a CELC wants to be appointed, they need to have approval/appointment from Chief and Council. * Give Judy the tentative names once they are received to ensure they have their leadership endorsement. | O?  C  O |
|  |  | Next steps JEAP   * Jenn will send an email with the implementation plan to ask FNEC to send out to their community to see if they have any issues with what is on JEAP. If there are any questions from that, they should forward them to Jenn, Geraldine and Robin. | C |
|  |  | JEAP   * Jenn to send an e-mail to Judy to let her know the two new reps – Geraldine & Robin. Remind her that Tuesdays are not a good meeting day for Geraldine. | C |
|  |  | Summer Academy   * Summer Academy dates are set for last year. Judy Arnold will send Jenn the dates to send around. | O |
| Sept. 17 con’t  (Quorum achieved)  Day 2 |  | SFA   * The dept. wanted to know if they could develop a draft recommendation to have the FNs respond to. FNEC thought this was a good idea. | O |
|  |  | Request from Judy for FNEC to share the decisions and actions   * FNEC will have a discussion about this. | O |
|  |  | Briefing Notes  Roberta said she will try to attend with Jenn at the next leadership meeting.   * Jenn will try to get Line’s report ready for the meeting. * Update on this meeting. * Literacy Strategy * Student Financial Assistance Act Update | C  C  C  C |
|  |  | * Jenn to send the 2016 Leadership meeting dates to the commission when it’s available. | O |
|  |  | Literacy Strategy   * Need to ask Literacy Coalition to attend an FNEC mtg. They should be invited to discuss how they will be engaging with FNs to spend the 1.2 mil they received for literacy of FNs. | C |
|  |  | Contracts   * Jenn should extend the dates of the contract to Feb. 15, 2016. * Send to Tosh and she will review and provide comments. * Jenn to e-mail the contract to the commission to send out to their community, and post the contract in the Yukon News only. Tosh will talk to Judy Arnold about funding if needed. | C  C  C |
|  |  | Action Items   * Rose to e-mail the action items document to Tosh and she will go through it. | C |
|  |  | SFA   * Tosh and Jenn to set up a meeting with Judy Thrower to go over the recommendations to get ready to bring to the next FNEC meeting. * Place SFA on next meeting agenda. | O  C |
| Sept. 17 con’t  (Quorum achieved)  Day 2 | ESW/CELCs in schools  FNEC recommends that Dept. of Ed through the FNPP arrange for a two day meeting with the CELCs/ESWs from all the communities to discuss the role of the support workers and the expectations with the goal of making recommendations to the FNEC and the Dept. of Education. Ask FNEC Elder to attend also.  Mover: Lynn  2nd: Paul Josie  All in favour – Yes. Motion approved. |  |  |
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| Tele -conference  July 27, 2015  (no quorum) |  | Paul Josie asked for copies of all the documents. Rose will send him the e-mail link and password for the CYFN FNEC website. | C |
|  |  | Next Meeting Date  Tosh will follow-up with the other Commissioners to see if Sept. 16 & 17 works for them. | C |
|  |  | Superintendent Interview  E-mail Tosh by the end of the week to let her know if you would like to be on the interview board for the Superintendent position at YG, as well as the dates you’re available. | O |
|  |  | FNEC Job Description  Rose will send the draft FNEC job description as soon as possible. | C |
|  |  | JEAP  Rose will send out the draft JEAP document from the last meeting. | C |
|  |  | FNEC Proposals  Tosh asked Rose to find out from Michelle the next steps for getting the proposals out and preferencing FNs. | C |
|  |  | Once these proposals are done, please send them to each FN. | O |
|  |  | Student Financial Act Review  Tosh will send the example briefing note re: Student Financial Act Review to those that expressed interest. | O |
|  |  | Literacy Strategy Review  Let Tosh know if you didn’t receive an e-mail from Tracy Camilleri regarding the Literacy Strategy. | O |
|  |  | Minutes  Rose to create minutes and send around for approval. | C |
| May 5-6 2015  (no quorum)  Day 1 (5th) | Old Business   * Motion to accept agenda as presented. Ashley Doiron (Ashley) moved, 2nd by Roberta. All in favour. |  |  |
|  | * Spelled Daryn Leas’ name wrong, Jennifer Wykes (Jenn) to make the correction. |  |  |
|  | * Motion to accept minutes as presented. Paula Banks (Paula) moved, 2nd by Lynn Sparks (Lynn). All in favour. |  |  |
|  |  | Policy and Protocol Document  Jenn Wykes to present the document *“This is How We Work”* to leadership as an update. | C |
|  |  | Question for Judy: How can we get the department to work with this framework? | C |
|  |  | Jenn Wykes to send minutes from the Education Summit to Roberta Hager. | C |
|  |  | FNEC members need to take the policy and protocol document to their leadership for approval. | O |
|  |  | FNEC Terms of Reference  Commission will review the data sharing TOR and bring comments tomorrow. | C |
|  |  | Student Achievement (Data Strategy)  Ask Judy if FNEC can have input into the creation of the student enrolment form. | O |
|  |  | Parent/Community Engagement  Jenn to create a briefing note to let the communities know what this parent/community project is about and why it’s coming to all communities before it goes to the communities. | O |
|  |  | FNEC Terms of Reference  Tosh would like any of the commission members to have a discussion with the President of the College if there is any issue with her creating a rift between all the FNs.  Tosh would like to step down as the Co-Chair of the Commission |  |
|  |  | Jenn will invite Michelle to join on teleconference at 1:00 to partake in this conversation. |  |
|  |  | Commissioners to take this issue back to their Leadership to discuss. |  |
| May 5-6 2015 cont’d  (no quorum) |  | TOR - Members should highlight this section and go back to leadership for discussion, bring back their recommendations at the next meeting. | O |
|  |  | FNEC to ask leadership about how they feel about Dept of Ed (Janet McDonald) attending meetings. | O |
|  |  | Jenn to make the following edits in track changes and send out to Commissioners for review: |  |
|  |  | 3.1 KFN feels this section should be struck. Should be changed so that each YFN can appoint a technical representative to FNEC regardless of if they are signatory to the MOU. | C |
|  |  | 5.1.1. KFN recommended change: “the commission will be the main link between their FN and the commission.” | C |
|  |  | 5.3 KFN recommended change: take out the word “including” and specifically define using bullet form. Add responsibilities as defined by FNEC. For financing use the term “flow through” not “administer” financing. Add briefing notes. | C |
|  |  | KFN recommended change – CYFN will facilitate the involvement of FNEC in the hiring process regarding positions of concern to FNEC. (FNEC wants to be involved in the hiring of the Director of YNLC). | C |
|  |  | Add another bullet: FNEC would like to be involved in the hiring of any Education Position. | C |
|  |  | Take out reference to CYFN in the TOR and replace with CYFN will be the administrator. | C |
|  |  | Make sure roles and responsibilities are in there for: |  |
|  |  | Commissioners – designates and alternates | O |
|  |  | CYFN | O |
|  |  | Education Director | O |
|  |  | HOMEWORK: Board members were to read over the TOR, make changes and share their changes with the group. | C |
|  |  | CYFN will bring forward the budget and provide quarterly updates to the commission. | O |
| May 5-6 2015 cont’d  (no quorum)  Day 2 (6th) | James motions to draft a letter to send to Health & Social Services reminding them of the government to government protocol engagement that is to take place prior to the start of any Yukon wide initiative. Geraldine 2nds the motion. All in favour. | Health Behaviors Report  Jenn began re-writing the letter with advice and direction from the Commission present. Roberta and Tosh will work with Jenn to get the letter done and will send it around to the rest of the Commission for approval. | C |
|  |  | Jenn to talk to Lori Duncan about requesting more information on this data. | C |
|  |  | FNEC TOR Cont’d  Tosh will have a conversation with Judy Arnold about FNEC funding to be automatically budgeted every year rather than proposal-driven. $170k for three years followed by a review. | C |
|  |  | Labour Market Strategy  FNEC reps should talk to their leadership about the Labour Market Strategy and determine if they want a separate section for FNs within the Labour Market Strategy. | O |
|  |  | Rural Strategy Meetings  Once the rural strategy document is released, it will be sent to the Commission to read. There will be an update at the next meeting. | O |
|  |  | Gadzoodsaa Update  Tosh to send a note to Mike Woods asking for the Gadzoodsaa report to be presented at FNEC. | O |
|  |  | Dept. of Education  FNEC to work with Jenn to determine budget needs prior to August. | O |
|  |  | Jenn to set a mtg w/Judy & FNEC members in August to discuss budget needs for both CYFN and FNEC. | O |
|  |  | Tosh, Roberta, Jenn, Michelle and Rose will meet with Judy next Thursday (May 14) about funding requirements for FNEC and CYFN.  Judy will send a Deputy’s update to Jennifer who can distribute it to FNEC. | C |
|  |  | Judy will look into the system that creates the enrolment form to see if it can be changed to add questions FNEC would like answered. | O |
|  |  | JEAP  Tosh Southwick: FNEC to be added to leadership agenda. | O |
|  |  | Jenn Wykes to send a list of leadership dates to commission. | C |
| May 5-6 2015 cont’d  (no quorum)  Day 2 (6th) |  | Jenn to ask CYFN IT if a separate website can be created for FNEC and all documents could be stored on there. | C |
|  |  | Janet to talk to the Department about JEAP and then be invited back to the next FNEC meeting to discuss it. | O |
|  |  | Janet gave out “Our Stories of Residential Schools in Yukon and Canada”. It is still in draft form and Janet asked if everyone could take a look and let her know if there are any changes or mistakes in it. | O |
|  | Motion to bring changes forward at May 19th meeting. Moved by Geraldine, 2nd by James. | Final Review of Yukon Literacy Strategy  Jenn to send it to the Commission for massaging and word-smithing. | C |
|  |  | Jenn & Tosh to work on a briefing note after the May 19th meeting. Draft with changes will be sent out for review prior to the May 19th meeting. | O |
|  |  | Cape Breton/Yukon College Youth Mentorship  Tosh will have Brent send her information about the Cape Breton and Yukon College Youth Mentorship and she will send it out to everyone. | O |
|  |  | Wrap-up  Jenn to put together a briefing note about the “new vision” of Dept of Ed., using the Ministers speech. | O |
|  |  | Commission to read through the JEAP and let Jenn know if there is anything relevant or important that is not in there. | O |
|  |  | Put out an e-mail asking if Dawson is ok, as the location of the next meeting, to all Commission members. | C |
|  |  | Report for FNEC needs to be done for CYFN GA. Jenn to draft and send to Roberta and Tosh for approval. | C |
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| March 3, 2015  (no quorum) |  | Business Arising from January 12-13 Minutes  Tosh will follow up with Michelle regarding Copyright policy that Darren Leas would have knowledge about. |  |
|  |  | Funding  Michelle Kolla will get more information from Darren Lease regarding reserve status. |  |
|  |  | JEAP  Invite to Janet McDonald to present at the next FNEC meeting. | C |
|  |  | Curriculum Redesign  Jenn Wykes to request update on curriculum redesign and the process from Nicole Morgan. | C |
|  |  | Gadzoosdaa Review  Jenn Wykes to request an update from review committee members to be presented at the next FNEC meeting. | C |
|  |  | Literacy Strategy  Tosh Southwick and Jenn Wykes will go through the document, incorporate changes and circulate to the commissioners with a deadline for final review. We will then arrange a meeting with the Literacy Strategy Working Group. Tosh and Roberta will follow up on the contract with Tina regarding the completion of the Literacy Strategy. | C |
|  |  | Student Financial Aid Consultation  To have the SFA Act review on the agenda at the April Leadership meeting.  FNEC to talk to their Leadership regarding how they want to consult.  FNEC to draft a letter to say we are appreciative to be engaged, but not consulted as decisions rest at the Leadership Board.  FNEC is seeking direction from the Leadership Board regarding consultation processes.  Corrine to find the CTFN portal for education consultation as a possible model.  Tosh to provide background on the Student Financial Aid Act.  Ashley will consider approaching Dexter, who holds the file for post-secondary regarding the briefing note he is preparing, to share as an example of how THFN is dealing with it. | C |
| March 3, 2015 cont’d  (no quorum) | Labour Market Strategy  FNEC directs their co-chair to get information from Advanced Ed on how much funding was distributed to YFN communities.  Moved by Janie Lee, seconded by James Smarch. |  |  |
|  |  | YFN Education Data Strategy, Framework & Reports Update Parent Satisfaction Survey  Ask Lori Eastmure to bring the Yukon Education Enrolment Form to the next FNEC meeting. Enrolment form to include a clause that this form will be shared with YFNs and CYFN. |  |
|  |  | Training Policy Committee  Jenn Wykes to look into funding for a contractor to draft the proposal. |  |
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| Jan 12 & 13, 2015  Day 1  (no quorum) |  | Opening Prayer, Welcome, Intros/Announcements  Jenn Wykes to email the FNEC logo. |  |
|  |  | Business Arising from Oct 21-22 Minutes  Tina Jules to check the organizational chart from page 8 of minutes to ensure updates and resend to FNEC. |  |
|  |  | Jennifer Wykes to bring forward FNEC recommendation regarding Curriculum Redesign (so it doesn’t get lost) – Tab 5 October 21-22 meeting: as follows: |  |
|  |  | Nicole Morgan to provide a copy of the PowerPoint to FNEC with the approval of the department. |  |
|  |  | FNEC recommendations (with reference to section 54):   * That the Department of Education funds the creation of a YFN curriculum committee that works on the emerging curriculum incorporating a YFN perspective into all the pillars; members of each YFN, FNEC and CYFN will be invited to sit on the committee; * The product/s created can be vetted through FNEC and each individual YFN and then feedback can be sent back to the Department of Education; * The curriculum will provide a framework that will later drive the need and priorities learning resource development and implementation at the local and central levels: such as residential schools unit, etc.; * FNEC develop copyright policy (ownership and control). |  |
|  |  | The Committee:   * Would report to FNEC thus providing a connection to all YFN communities; * Would provide recommendations to FNEC for ensuring YFN representation; * Would develop protocols, procedures and policies for curriculum and learning resource design, delivery and evaluation, which will assist in areas such as local First Nation involvement and engagement. |  |
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| Jan 12 & 13, 2015 cont’d  Day 1  (no quorum) | Discussion Re: Funding Options  Principally, in the form submitted and open for FN input:  The FNEC agrees that it is important for Yukon Education to fully understand that First Nations have funding and resource needs for centralized and local education initiatives. Further, it is imperative and productive for all partners to understand that centralized, systemic education infrastructure and supports are necessary components in an education system. Both centralized and local education initiatives are necessary and needed to advance and improve the outcomes for Yukon First Nation students enrolled in Yukon public schools. The FNEC supports the development and submission of funding proposals for the following:  1. Yukon Department of Education – Public Schools Branch  2. Yukon Department of Education – Advanced Education  3. Federal Government – AANDC  Moved by Lynn Sparks, seconded by Julia Joe, passed by consensus. | Discussion Re: Funding Options  CYFN Education and FNEC co-chairs will send draft proposals by email to FNEC for further review.  FNEC members will review with their FNs according to their respective process.  CYFN Education to add Research and Development under CYFN Education. |  |
|  | YFN Languages  As per motion from the Leadership November 27th, 2015 meeting, FNEC approves the amendments to its Terms of Reference made on January 12, 2015, to be presented at the Leadership table.  Moved by Vera Owlchild, seconded by Tim Cant, passed by consensus. |  |  |
| Jan 12 & 13, 2015 cont’d  Day 1  (no quorum) |  | Committees, Boards & Councils  FNEC co-chairs will respond to ADM Albert Trask expressing gratitude and recognizing the opportunity. At this time FNEC would like to request additional information to fully consider the request prior to making an appointment. Additional information includes:   * The work is involved in each of the areas (student learning, student support services, etc.) and the Working Groups/Committees Terms of References; * How the Francophones are involved in this process; * Who currently sits on the committees.   The information will assist FNEC determine how it will be involved in the Working Groups and the Advisory Committee  In the meantime, Co-Chairs will work directly with the ADM and DM as needed.  FNEC members will think about this issue and consult at their community level as needed. FNEC members come to the next meeting prepared with their recommendations.  CYFN Education and FNEC Co-Chairs will pull this information together for a presentation to the FNEC next meeting. |  |
|  |  | Consultations, Involvement and Engagement – Gadzoosdaa Student Residence Review  FNEC recommends the following individuals to participate in the review of the Gadzoosdaa Residence Geraldine James, Robin Smarch (Tosh to follow up), Crystal Bolton (Janie Lee to follow up), Glenna Tetlichi (Jenn to follow up) and Randall Tetlichi (Vera to follow up).  FNEC members will contact and confirm with Jenn Wykes by the end of the week.  CYFN Education will draft letter to Yukon Education with the nominations.  Appointees will report back to FNEC. | C |
|  | Advanced Education  FNEC would like to see a contract given to Tina Jules to work with the Working Group on Yukon Literacy Strategy/YFN Literacy Framework and the YFN Protocol and Policy document project.  Moved by Janie Lee Silas, seconded by Tim Cant, passed by consensus.  FNEC requests direct involvement in the hiring of the CYFN Education Director position.  Moved by Jeremy McCulloch, seconded by Julia Joe, passed by consensus. |  |  |
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| Jan 12 & 13, 2015 cont’d  Day 2  (no quorum) |  | Parent Satisfaction Survey  FNEC to provide questions for parent and student satisfaction survey to Jake Lee.  Jennifer Wykes to e-mail parent/student satisfaction surveys. |  |
|  |  | Parent Engagement Project  FNEC members forward names of parents that could help work directly with Jenn with the Parent Engagement Project by the end of the week.  The parent survey will be integrated into Jake Lee’s work and can be developed and delivered by First Nations that wish to.  Julia Joe put her name forward to assist with PEP project and noted that SFN would participate in the parent survey. |  |
|  |  | CYFN Education Update  Jennifer Wykes will forward imagineNATIVE info to FNEC. |  |
|  | YFN Education Protocol & Policy Framework Progress Report  FNEC accepts the nominations of Lynn Sparks, Janie Lee Silas, Kluane Adamek, Mark Wedge, and exofficio members Tina Jules, Lori Eastmure and Michael McBride to the FNEC Subcommittee on Policy and Protocol. FNEC also accepts the nomination of Mary Jane Jim (Paula Banks, nominator) and Eddie Skookum (Alma Wrixon, nominator) to the Subcommittee as exofficio members.  Be it resolved that FNEC supports and approves:   * the Terms of Reference for the FNEC Policy and Protocol Subcommittee with amendment; * the Work Plan for this subcommittee; * accepts the membership nominations to this committee; and * the criteria for selecting policy priority areas as submitted to FNEC, Tuesday, January 13, 2015. | YFN Education Protocol & Policy Framework Progress Report  FNEC nominators to follow up on nominees and confirm their acceptances to the subcommittee.  Subcommittee will provide an update after each meeting to FNEC.  Jennifer Wykes to send out info on Michael McBride’s thumb drive to FNEC. |  |
|  |  | Next Meeting  Jennifer Wykes will follow up and confirm FNEC’s availability on Feb 18-19th or the possibility of a tele-/video conference. |  |
| Oct 21, 22 & 23, 2014  Day 1  Quorum achieved |  | Review & Acceptance of Agenda  Send FNEC Appointment papers to LFN, attention Helen Loots and Cindy Porter. |  |
|  | YFN Language Centre & CYFN GA Resolution Update | YFN Language Centre & CYFN GA Resolution Update  FNEC requests Michelle Kolla to:   * forward a copy of copyright policies at YNLC; * forward a briefing note on the YNLC and CYFN resolutions regarding language as well as an outline of steps taken regarding the hiring of the current Acting Director for FNEC to take back to their Leadership and communities; * provide list of Elders that CYFN (Michelle Kolla) has met with on YNLC (noting that FNEC would like to meet with Elders) * provide list of SGS-LRP Working Group members (noting that FNEC would like to meet with SGS Director).   FNEC to consider a motion recommending to Leadership that they play a direct role in the restructuring of the YNLC and participate in the hiring process regarding the Director’s position. |  |
|  | Consultations, Involvement & Engagement  In the absence of having a policy on engagement and in the interim, YG initiatives that affect our students should come to FNEC at the outset so that the Commission can give direction on how to involve YFNs and the process for moving forward.  Moved by Julia Joe, seconded by Geraldine James. Passed by consensus. | Consultations, Involvement & Engagement  FNEC to draft a letter to Val Royle requesting all education and training initiatives to come to the FNEC table as a first point of contact in the absence of a formal process. FNEC will determine the best way forward and will inform Yukon Education. |  |
|  |  | Committees/Boards/Councils  Edits to be made to FNEC’s organizational chart:   * Addition of FNPP which reports to the ADM. * Move YFN Education Department under YFN Governments and make mention of local boards and committees.   Distinguish between YG Education (K-12) and post-secondary. |  |
|  |  | Tosh to further refine options based on the feedback and send out to FNEC members via e-mail.   * FNEC members to take it back to Leadership/First Nation. * In January this will be a decision making item on the FNEC agenda. * FNEC will then make a proposal to YG. |  |
| Oct 21, 22 & 23, 2014  Day 2  Quorum achieved |  | YFN Education Advisory Committee & Proposed Restructuring  FNEC to take the committee restructuring proposal back to their respective Leaderships and communities.  FNEC will provide a response to DM outlining how they would like to be involved and where the JEAP fits. In addition, FNEC can consider people to appoint to the committees. |  |
|  |  | New Yukon Curriculum Redesign & Student Information System  Nicole Morgan to provide a copy of the PowerPoint to FNEC with the approval of the department.  FNEC recommendations (with reference to section 54):   * That the Department of Education funds the creation of a YFN curriculum committee that works on the emerging curriculum incorporating a YFN perspective into all the pillars; members of each YFN, FNEC and CYFN will be invited to sit on the committee; * The product/s created can be vetted through FNEC and each individual YFN and then feedback can be sent back to the Department of Education; * The curriculum will provide a framework that will later drive the need and priorities learning resource development and implementation at the local and central levels: such as residential schools unit, etc.; * FNEC develop copyright policy (ownership and control).   The Committee:   * would report to FNEC thus providing a connection to all YFN communities; * would provide recommendations to FNEC for ensuring YFN representation; * would develop protocols, procedures and policies for curriculum and learning resource design, delivery and evaluation, which will assist in areas such as local First Nation involvement and engagement. |  |
|  |  | Gr 10 Social Studies Residential Schools Unit  Janet will send each Commissioner a package to take back to Leadership when it’s complete.  Janet is open to present to communities and Leadership.  Community feedback should be directed to Janet’s office. |  |
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| Oct 21, 22 & 23, 2014  Day 2  Quorum achieved |  | YG Policy Overview, Policy Committee & Code of Conduct Policy  Michael will provide a complete copy of Education Act, rules and regulations.  FNEC to re-invite Val, Janet, Albert and Michael to discuss the 20% local content and curriculum provisions in the Education Act.  FNEC to respond to Michael on policy consultation process. |  |
|  |  | YFN Education Protocol & Policy Framework Progress Report  FNEC members to identify priority areas from their community for policy and protocol development. |  |
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| Oct 21, 22 & 23, 2014  Day 3  Quorum Not achieved |  | TPC – AE Proposal: Accredited Training for FN Educators  FNEC to consider TPC proposal on an accredited program and whether their First Nation has interest in being the host First Nation. |  |
|  |  | Information:  a) FN Student Achievement Strategy  b) Parent Engagement  c) Networking FNESC & Mi’kmaw  d) YTA Relationship – Conference Update  Roundtable  Roberta Hager, Jeremy McCullough and Tina Jules will present at FNESC Conference. Mark Wedge will confirm his availability.  FNEC to provide feedback to Jennifer Wykes on the Parent Engagement Strategy.  FNEC members to consider a trip to Mi’kmaw territory and confirm if they are able to attend. Jennifer Wykes to follow up to see who might be interested. |  |
|  |  | FNEC Mtgs for 2014-2015 & Agenda Items  Jennifer Wykes to remind Commissioners that Jan 12-13th will be the next FNEC meeting.  FNEC to consider a proposal for next year: departmental funding through the JEAP so we can establish a foundation and start planning. FNEC members will make a decision concerning this matter at the next meeting. |  |
| Oct 21, 22 & 23, 2014  Day 3  Quorum Not achieved |  | Closing Comments  Jennifer Wykes to send thank you cards to participants and small gifts to the children/student who submitted entries.  Jennifer Wykes to work with Blake to simplify, add colour scheme and wording. |  |
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| June 17-19, 2014  Day 1  Quorum not achieved in AM but did achieve in PM | Opening Prayer, Welcome & Introductions  FNEC meetings will be cancelled if quorum is not achieved three working days prior to a meeting.  Moved by: Tim Cant  Seconded by Ashley Doiron  All in favour.  Adopted by consensus. |  |  |
|  | Review & Acceptance of Agenda  Motion to approve minutes from May 21-22, 2014 with amendments.  Moved by: Helen Loots  Seconded by: Geraldine James  All in favour.  Adopted by consensus. |  |  |
|  | Elder Selection/Appt to FNEC  FNEC agrees on interim Elder selection (until further notice) to advise FNEC was as follows:  1st – Mark Wedge  2nd – Pat Van Bibber  3rd – Pat James  Geraldine James to approach Mark Wedge inviting him to FNEC.  (Mark accepted on June 19th.) (867) 399-3507 [mwwedge@gmail.com](mailto:mwwedge@gmail.com).  Moved by: Tim Cant  Seconded by: Julia Joe  All in favour.  Adopted by consensus. |  |  |
| June 17-19, 2014  Day 1 con’t  Quorum not achieved in AM but did achieve in PM | FNEC Annual Report & Presentations to CYFN AGA  That the FNEC Annual Report (final) is accepted with final amendments.  Moved by Julia Joe  Seconded by Ashley Doiron  All in favour.  Passed by consensus. | FNEC Annual Report & Presentations to CYFN AGA  Report edits: Tina Jules to attach the Resolution to the report; acknowledgement of Ed Schultz and Shelby Blackjack (who will be leaving the Commission for higher education); take out the picture with Julia Joe and insert a photo of the Commission; include the list of priorities, work being done to address issues and roll out of projects at the local level; overhaul page 3 to instead inform Leadership that FNEC seeks direction on an engagement and consultation process.  FNEC members to seek out appointments: LSCFN (requires appointments); TKC (requires appointments); LFN (requires designate); FNNND (requires alternate). | C |
|  | YFN Literacy Framework  That FNEC will draft a letter to the Minister requesting a commitment to promoting the YFN LF within the YLS and support the development of a YFN LF implementation strategy as per the attached proposal. FNEC will request funding for the subcommittee, implementation strategy and pilot project.  Moved by Ashley Doiron  Seconded by Geraldine James  All in favor.  Adopted by consensus. | YFN Literacy Framework  FNEC to follow up with this discussion at the community level (Chief and Council/supervisor). | C |
|  | Consultations, Involvement & Engagement  FNEC supports Tina Jules and Tosh Southwick’s development of a common draft briefing note for ensuring appropriate FNEC involvement, participation, collaboration and engagement in Yukon education initiatives as related to YFN education.  Moved by Tim Cant  Seconded by Ashely Doiron  All in favour.  Adopted by consensus. |  |  |
|  |  | Committees/Boards/Councils  FNEC members to read over and become informed about the TORs of the various bodies including YFN EAC.  Tina Jules and Tosh Southwick to develop a draft briefing note (at least five days in advance) on YFN EAC to Leadership. | C |
| June 17-19, 2014  Day 1 con’t  Quorum not achieved in AM but did achieve in PM |  | Awareness & Promotion of FNEC  FNEC members to send in a brief bio.  Each community will decide when Tina and her team will come out to provide an update based on a FN invitation. |  |
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| June 17-19, 2014  Day 2  Quorum achieved | Yk Labour Market Framework  That Tosh Southwick develop a briefing note regarding the situation around engagement with Advanced Ed. to be presented at the CYFN AGA and to take back to Chiefs and Councils. Briefing note to outline the urgency: FNs not being consulted; relegated to stakeholder status; undermining SGAs.  Recommendations: to move this to a political level and FNEC will have a solid plan to move forward to present to Leadership if requested.  Moved by Shelby Blackjack  Seconded by Helen Loots  All in favor.  Passed by consensus. |  |  |
|  |  | YFN Secondary Graduation & Grad Committee  FNEC to invite a committee member / Kim Rumley to present on the Grad Committee: background info on the TOR, how the committee evolved, who comprises it, decision-making processes, budget etc. |  |
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| June 17-19, 2014  Day 3  Quorum achieved |  | Guaranteed Reps – School Councils  Find out how many school councils and how many guaranteed reps. |  |
|  |  | Student Financial Assistance Act Review & Yukon Grant  Add this as an issue to be brought up through the briefing note to Leadership as it concerns the area of Advanced Education. |  |
|  | Discussion on Co-Chairs  That FNEC hereby appoints Roberta Hager-Ball as the Co-Chair of FNEC, passed by consensus. |  |  |
|  |  | Roundtable  Request a policy related to transportation in the community. |  |
| May 21-22, 2014  Day 1  Quorum achieved | Draft YFN Literacy Framework Report & Imp Strategy  Motion to support the YFN Literacy Framework Report along with the Project Charter as presented and to establish a Sub-Committee for YFN Literacy.  Moved by: Geraldine James  Seconded by: Roberta Hager  All in support, except Tim Cant whom abstained | Draft YFN Literacy Framework  FNEC to draft a generic letter putting out a call among citizens for subcommittee members on which each YFN can put its own letterhead.  FNEC to post the callout.  Shelby Blackjack, Geraldine James and Jeremy McCulloch comprise the interim/ ac hoc subcommittee, which will develop a Terms of Reference (to line up with FNEC’s TOR) for the subcommittee. |  |
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| May 21-22, 2014  Day 2  Quorum achieved | Awareness & Promotion of FNEC  Motion to support the completion of the following action items:  FNEC members to come prepared with their traditional regalia to take a group photo at the next meeting.  FNEC members to send in individual photos and a brief biography.  FNEC to start a brochure.  Tina Jules to draft and send out an advertisement for and FNEC logo contest which members can circulate.  FNEC members to participate in community presentations.  FNEC to plan for participation in Education events (ie. Education Week, YFN Graduation).  Tina to draft an FNEC annual report for the GA.  Moved by: Kluane Adamek  Seconded by: Geraldine James  All in Support. |  |  |
|  | YFN Graduation  Motion for Tina Jules to develop a draft TOR to conduct a review of the YFN Grad Committee: policy; local FN involvement; post-secondary grads; FNEC overseeing the committee; involvement of current and former members of the Grad Committee; Elder/youth/parent involvement in the committee.  Moved by Kluane Adamek  Seconded by Ingrid Johnson  All in support. |  |  |
| May 21-22, 2014  Day 2  Quorum achieved | FNEC Proposed Budget  Motion to accept the draft budget presented and support to request funding for Yukon Education.  Moved by: Ashley Doiron  Seconded by: Helen Loots  All in support. |  |  |
|  |  | Federal Education Initiatives: AANDC – FN Control of FN Ed Act & other Funding/Programs & AFN  Kluane Adamek will send all analyses and info on Bill 33 as it becomes available. |  |
|  |  | Review & Approval of Minutes from Feb 12th & 14th, 2014  FNEC to provide suggestions on an Elder to FNEC: to be approved at the next meeting.  A chart of action items to be developed – stand alone with date, action, status.  Request to Health and Social to present on Cultural Protocols project.  Shandell McCarthy will ask for an update on PSB school language programs review.  ASETS is sun-setting in 2015: FNEC to request a presentation on Work Futures.  Dave Joe’s paper. FNEC to follow up with Leadership.  Tosh to put in a request to AFN Regional Chief Mike Smith for an update. Followed up.  Briefing note to Leadership for direction on engagement. |  |
|  |  | Next Meeting, Closing Comments, Closing Prayer  Tina Jules to redraft the briefing note and construct a flow chart. |  |
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| Feb 12-13, 2014  Day 1  Quorum not achieved |  | Review & Adoption of Agenda  FNEC members will review request from Janet McDonald, FNPP Yukon Education to receive  agendas and minutes from FNEC Meetings, with their leadership within a two week time frame. |  |
| Feb 12-13, 2014  Day 1 con’t  Quorum not achieved |  | Review and Approval of Minutes from Dec 4th & 5th, 2013  Action Items & Motions  Add ‘federal’ under EPP activities on page 6 (December 4-5 minutes).  Outstanding item: FNEC requests an update from Yukon Education as to where the redraft of the  YFN EAC Terms of Reference is at. FNEC requests a copy.  Tina and Tosh will meet to draft a letter to Yukon Education regarding YFN consultation and involvement.  Tim will bring a copy of the Environmental Scan on FN Education in Yukon developed by DuChu Management for FNEC members and will provide an electronic copy.  Minutes accepted by consensus with amendments. Jenn Wykes will make corrections and send out to FNEC for distribution. |  |
|  |  | Joint Education Action Plan update  Edits Required:  Lighten up the PPT presentation for readability and resend to FNEC members.  ‘YFN Education Entities’ requires a field: YFN education committees.  Eliminating the Gap: Actions: add graduation issues.  Sustainability and Success: Goals: move ‘Education  Support staff’ to ‘Closing the Gap’; add  YFN access to data. |  |
|  | On Culture and Language  FNEC requests support from Leadership for FNEC to lead a formal review of public schools  language programming and YNLC.  Moved by Ashley Doiron, seconded by Geraldine James. | On Culture and Language  FNEC will prepare a briefing note to present to Leadership to be prepared by Roberta Hager for  editing by Tim Cant. |  |
|  |  | Yukon Literacy Strategy  Tina and Jenn directed to establish an ad hoc sub-committee (1 FNEC member and 1representative from each language group) which will report back to FNEC. The goal is to tie the work at the YFN Literacy Framework into the Yukon Literacy Strategy.  FNEC to draft a thank you letter to Shawn and the Minister and request funding to bring the subcommittee  together for completion of the combined strategy for June 2014.  Jenn to send out a letter to FNEC requesting participation at the Yukon Literacy Strategy  FNEC to think through how YG should engage YFNs. |  |
| Feb 12-13, 2014  Day 1 con’t  Quorum achieved | Yukon Literacy Strategy  FNEC strikes a sub-committee of FNEC members with an invitation to SGS, Language Revitalization Program, with a mandate to complete the integration of the Yukon Literacy Strategy and YFN Literacy Framework for presentation of a draft back to FNEC at the next meeting.  Moved by Robin Smarch, seconded by Tim Cant |  |  |
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| Feb 12-13, 2014  Day 2  Quorum achieved in AM but not achieved in PM | Chair Selection  FNEC appoints Tosh Southwick and Shandell McCarthy as co-chairs and Roberta Hager and Vera Owlchild as alternate co-chairs for a term of one year.  Moved by Ashley Doiron, seconded by Tim Cant.  (Other nominations: Roberta Hager as alternate co-chair; Tosh Southwick as co-chair. FNEC cannot move on nominations of those we have yet to hear from (ie. Margaret Smith, Vera  Owlchild as alternate co-chair, Shandell McCarthy as co-chair). | Follow-up Action Items:  FNEC will write a letter to YG requesting a background on the numerous reviews being undertaken by the department and info on how YFNs have been involved in the reviews (ie. Student Services and Gadzoosdaa). |  |
|  |  | Consultation Protocol and Processes  Ashley Doiron will draft the letter (to the Minister) by the end of the month. As second one will be drafted on engagement. (Until we develop a process for consultation, we would like to establish a means of communication that meets our expectations in terms of information sharing.)  Tosh Southwick, Shandell McCarthy and Tina Jules will draft a briefing note to Leadership regarding a proposal to create a framework for consultation. Tina will seek out examples of a framework. In the short term we will deal with engagement (info-sharing) with YG on an issue by issue basis (to be on the agenda for the next meeting).  A letter is also required regarding the Yukon Literacy Strategy. |  |
| Feb 12-13, 2014  Day 2 con’t  Quorum achieved in AM but not achieved in PM |  | CELCs/ESWs/EOCs  Pro-D and Training Program Update  Gadzoosdaa Student Residentce Briefing  Grad Committee  Geraldine James will attend the Gadzoosdaa meeting on the 26th.  Tosh Southwick will put in a request to Mike Woods for an update on the Gadzoosdaa review and another update on the June meeting.  Jennifer Wykes will do the historical research on the Grad Committee as a society, who comprises it, Board powers to make decisions and the graduation policy.  A draft briefing note to Leadership that the FN Grad Committee report to the FNEC grad committee report to FNEC. For changes made to the grad policy that allows each First Nation to decide who their grads will be. |  |
|  |  | AFN Update  Draft briefing note to Leadership to be vetted through Mary Jane Jim, Chief Mike Smith and FNEC asap to recommend that this group look at long term vision and short term immediate collective response. |  |
|  |  | Actions:  FNEC to follow up with their Leadership to confirm individual YFN education direction and goals.  To have this on the next agenda for open conversation.  ASSETS is sunsetting (2016). Work Futures fund will be replacing it. FNEC would like an update at the next meeting. Anton Solomon will be requested to speak on Labour Market Strategy and Work Futures. |  |
|  |  | Residential School Education Credits Info  Jennifer Wykes to distribute Shannon’s ppt. presentation to FNEC. Shannon will send information by e-mail to address some of the questions asked. |  |
|  |  | Next Meeting Dates  FNEC members to provide suggestions for a local Elder who could participate in FNEC meetings.  Jennifer Wykes requests travel claims be submitted within 30 days of each meeting. |  |
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| Dec 4-5, 2013  Day 1  Quorum Achieved | Review and Adoption of Agenda  FNEC agreed that high level minutes be captured for Commission meetings. Recording is approved for ease of minute-taking with the exception of in camera requests, in which case, the recording devices shall be turned off. Data shall be erased once minutes have been reviewed and approved by the membership. | Review and Adoption of Agenda  FNEC will follow up with their Leadership regarding the release of official meeting minutes to Yukon Education (at the request of Janet McDonald). |  |
|  |  | Research Paper from Dave Joe  YFN education options for advancing education and improving student outcomes  FNEC will explore the idea of having Dave Joe present paper on YFN Education. Tina Jules will follow up with Dave Joe and will forward paper once approved for circulation. |  |
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| Dec 4-5, 2013  Day 2  Quorum Achieved |  | Joint Action Plan Summit  FNEC will review these dates and send in thoughts and feedback. (The Summit must be held before the Leadership meeting in March as the Joint Action Plan must be vetted at the Leadership table.) |  |
|  |  | EPP Activities  FNEC requests updates on EPP activities. The membership will provide feedback throughout the process. |  |
|  |  | Community Visit “Menu”  For FNEC to be cc’ed on items pertaining to the CELC in-service/training initiative. |  |
|  |  | Dept of Ed Initiatives:  YFN EAC TOR  FNEC requests a copy of the YFN EAC TOR redraft. |  |
|  |  | Yukon Literacy Strategy  FNEC will invite Shawn Kitchen to the next meeting and request information on what it is he is seeking and the timeline. |  |
|  |  | Consultation Requests  FNEC will put in a request to Yukon Education to determine how and to what extent YFNs have been consulted and/or are involved (ie. YFN EAC meeting agenda development). The request will determine which FNs are represented on which committees as well. |  |
| Dec 4-5, 2013  Day 2 con’t  Quorum Achieved |  | Education Reform  Shandell will share information regarding Education Reform and the implementation of recommendations to determine where reforms have evolved to. |  |
|  |  | Agenda Items for Next Meeting  Members will nominate and/or put their names forward. |  |
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| Oct 1-2, 2013  Day 1  Quorum achieved | Review & Adoption of Agenda  The agenda was accepted with the following additions on Day 2:   First Nation languages   First Nations Grad Committee information and concerns   Working group members  Moved by Robin Smarch  Seconded by Geraldine James  Passed by consensus |  |  |
|  | MOU Tripartite Agreement on Education Partnerships – Information  As per 5.4.3, FNEC recommends to the MOU Steering Committee that the CYFN Education Director; FNEC Co-Chairs and Ed Schultz, Rural FNEC Member be appointed to the Working Group. The recommendation will be taken to the Grand Chief Ruth Massie and Michelle Kolla to put forward to the Steering Committee.  Moved by Robin Smarch  Seconded by Geraldine James  Passed by consensus | MOU Tripartite Agreement on Education Partnerships - Information  Central Indian Education Authority  FNEC will take the time to review legislation and clarify the body comprising the CIEA, roles and responsibilities. |  |
|  |  | FNEC TOR and Resolution – Information  The membership will take the matter and concerns regarding FNEC’s connection to the MOU back to their respective YFNs.  FNEC requests clarification from Daryn Leas as to what “counterpart” means in Section 8.0. |  |
| Oct 1-2, 2013  Day 1 con’t  Quorum achieved |  | Education Partnership Initiatives  Action on EPP Student Achievement Strategy  FNEC recommends that CYFN Education’s data strategy begins with a letter drafted to YFNs inviting their participation in an environmental scan of programs and services at the local level. This information will be used to create a visual of what currently exists (a layout of the education system, supporting organizations, programs and services at the local level and the degree of human and financial resources). |  |
|  |  | FNEC Meeting Locations  FNEC recommends that FNEC meetings take place on FN cultural sites where possible. |  |
|  |  | YG Literacy Strategy  FNEC recommends that CYFN Education notifies Michelle Crossfield (coordinator of the Yukon Literacy Strategy) of the work underway with the YFN Literacy Framework. |  |
|  |  | CELCs  FNEC recommends that CYFN Education provides support to CELCs/ESWs/EOCs by introducing them to the schools and the school staff. |  |
|  |  | YFN Educational Organization – Entities  FNEC will develop a one pager to illustrate CYFN, FNEC, CIEA, YFNs, YFNEAC, PACFNI, etc. to include mandates, timelines and a flowchart. Perhaps this could be developed on Keynote or Mindmap. |  |
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| Oct 1-2, 2013  Day 2  Quorum achieved  Oct 1-2, 2013  Day 2 con’t  Quorum achieved | Proposal by FNEC Co-Chairs: Tosh Southwick and Shandell McCarthy  a. Follow-up from last meeting: FNEC to act as the CIEA as per Education Act  FNEC is committed to the advancement, development and implementation of Section 54 of the Yukon Education Act concerning the Central Indian Education Authority (CIEA). FNEC’s recommendation is to enact the CIEA. It is their fiduciary responsibility of Yukon to provide funding for the establishment and development of the CIEA and the LIEAs referred to in the Education Act.  Moved by Geraldine James  Seconded by Shandell McCarthy  Passed by Consensus | Proposal by FNEC Co-Chairs: Tosh Southwick and Shandell McCarthy  a. Follow-up from last meeting: FNEC to act as the CIEA as per Education Act  b. Briefing Note for YFN Leadership  At the next FNEC meeting, the process of enacting the CIEA will be on the agenda.  FNEC will work on building a foundation and work towards development relationships with First Nations and Stakeholders so as to have partners on board in advance of action. A process will be laid out step by step, including the development of a type of proposal with recommendations for moving forward. There are many players and barriers will have to be identified to alleviate any fears.  FNEC recommends that Ed Schultz identify/seek financial resources to support this work. This could be considered pre-implementation of Section 17. Ed will also prepare a paper on this topic for the next meeting.  FNEC requests Norma Shorty and Alyce Johnson’s papers from the March 2013 YFN Education Summit from CYFN Education.  FNEC requires firm decisions from YFNs in order to move forward. Interim chairs will take on the soliciting of appointments. Draft letter indicating that input from all YFNs are needed, interim co-chairs are happy to speak with First Nations, letter signed by FNEC and to include an invitation to participate.  FNEC requests an update on the status of FNEC appointments from CYFN Education. |  |
|  |  | Education Programs and Services: Group Discussion & Community Exercise  a. Specific Initiatives/Issues - Community Level  b. Common Initiatives/Issues – Central Level  Tina Jules will compile the results and distribute among FNEC members for further input and development at the local level. The information will be used to ensure that the work of CYFN’s Education Department is aligned with and supports First Nation educational needs and goals at the local level. |  |
|  |  | Follow-up from YFN EAC  Tosh Southwick stated that she will ask a review of the TOR: a true partnership is about drafting the TOR with YFNs.  FNEC recommends that Tina Jules continues to maintain a list of items pertaining to YFN EAC that require attention from FNEC and CYFN Education Department. FNEC also requests that the CYFN Education Department responds to the areas of concern. FNEC will look at this further at the next meeting. (KFN has specific concerns.)  Shandell McCarthy noted that she will be writing a letter as to the omission of the CYFN Co-Chair provision within the TOR. |  |
|  | Proposed First Nations Education Legislation – Information  FNEC appreciates the concerns put forward from AFN CCOE regarding the drafting of the First Nation Education Act. FNEC supports CYFN’s pursuit of a legal opinion on how the legislation will affect YFNs, and encourages a briefing note drafted to leadership.  Moved by Ed Schultz  Seconded by Geraldine James  Passed by consensus. | Proposed First Nations Education Legislation – Information  FNEC members to take the federal documents and materials back to their FNs for review.  FNEC requests copies of the Saskatchewan Education Act Template to FNEC from the CYFN Education Department.  FNEC requests the most recent copy of MOU with updated signatures from the CYFN Education Department. |  |
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| Oct 1-2, 2013  Day 2 con’t  Quorum achieved |  | Community Consultations – Schedule  Commission members are to connect with Tina Jules on dates for community visits and agenda items for discussion. |  |
|  |  | FNEC Meeting Schedule – For the Year & Locations  FNEC members to follow up and confirm time and location. |  |
|  |  | Agenda Items for Next Meeting  Action on coordination between the Action Plan Working Group and FNEC:  To have an Action Plan Working Group member provide strategic direction to FNEC. |  |
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| Aug 8, 2013  Quorum achieved |  | TOR  April 2013 Leadership Meeting Minutes to be distributed to FNEC members by Jennifer for information.   A briefing note and resolution requesting recognition of FNEC as the CIEA will be drafted by Shandell McCarthy and Tosh Southwick and submitted to Denise for distribution at the October 2013 Leadership Meeting. |  |
|  |  | Education Department – Funding Agreements and Deliverables  a) Yukon Government  b) Government of Canada  Jennifer to distribute YFN Education Summit Report and CYFN-YG/AANDC Contribution Agreements/CYFN Education activities to FNEC. |  |
|  | Other/Additions  Motion 1: To appoint Tosh Southwick as Interim Chair and Shandell McCarthy as interim co-Chair until all appointments are confirmed by YFNs.  Moved by:  Seconded by:  Passed by: Consensus | Other/Additions  Jennifer Wykes will distribute the NND Resolution for review by FNEC.   Jennifer Wykes to put out a call for agenda items prior to each meeting.   FNEC and CELCs to consider options for a CELC accredited program. |  |
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