**First Nation Education Commission (FNEC) Meeting**

Whitehorse, Yukon

May 5-6 2015 9:00 a.m. to 4:00 p.m.

CYFN Boardroom #1

***ACTION ITEMS***

**Review & Acceptance of Minutes from March 3, 2015**

* **Business Arising from Minutes**

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| Action: |
| Spelled Daryn Leas’ name wrong, Jennifer Wykes (Jenn) to make the correction. |

**a) YFN Policy and Protocol (PP) Framework**

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| Action: |
| Jenn Wykes to present the document *“This is How We Work”* to leadership as an update.  Question for Judy: How can we get the department to work with this framework.  Jenn Wykes to send minutes from the Education Summit to Roberta Hager.  FNEC members need to take this document to their leadership for approval. |

**b) Student Achievement (Data Strategy)**

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| Action: |
| Commission will review the data sharing TOR and bring comments tomorrow.  Ask Judy if FNEC can have input into the creation of the student enrolment form. |

1. **Parent/Community Engagement**

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| Action: |
| Jenn to create a briefing note to let the communities know what this project is about and why it’s coming to all communities before it goes to the communities. |

**Tab 3 FNEC TOR**

1. **CYFN Education / FNEC**
2. **Funding Proposal and Budget**

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| Action: |
| Tosh would like any of the commission members to have a discussion with the President of the College if there is any issue with her creating a rift between all the FNs.  Tosh would like to step down as the Co-Chair of the Commission  Jenn will invite Michelle to join on teleconference at 1:00 to partake in this conversation.  Commissioners to take this issue back to their Leadership to discuss. |

1. **CYFN Education / FNEC**

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| Action: |
| Members should highlight this section and go back to leadership for discussion, bring back their recommendations at the next meeting. |

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| Action: |
| FNEC to ask leadership about how they feel about Dept of Ed (Janet McDonald) attending meetings. |

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| Actions: |
| Jenn to make the following edits in track changes and send out to Commissioners for review:  3.1 KFN feels this section should be struck. Should be changed so that each YFN can appoint a technical representative to FNEC regardless of if they are signatory to the MOU.  5.1.1. KFN recommended change: “the commission will be the main link between their FN and the commission.”  5.3 KFN recommended change: take out the word “including” and specifically define using bullet form. Add responsibilities as defined by FNEC. For financing use the term “flow through” not “administer” financing. Add briefing notes.  KFN recommended change – CYFN will facilitate the involvement of FNEC in the hiring process regarding positions of concern to FNEC. (FNEC wants to be involved in the hiring of the Director of YNLC).  Add another bullet: FNEC would like to be involved in the hiring of any Education Position.  Take out reference to CYFN in the TOR and replace with CYFN will be the administrator.  Make sure roles and responsibilities are in there for:  Commissioners – designates and alternates  CYFN  Education Director  HOMEWORK: Board members were to read over the TOR, make changes and share their changes with the group.  CYFN will bring forward the budget and provide quarterly updates to the commission. |

1. **Funding Proposal and Budget**

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| Action: |
| Tosh will have a conversation with Judy Arnold about FNEC funding to be automatically budgeted every year rather than proposal-driven. $170k for three years followed by a review. |

**Tab 4 Yukon Education**

**a) Labour Market Strategy Update**

**b) Literacy Strategy Update**

**i) Final Review of the Yukon Literacy Strategy**

**ii) FNEC-YLS working group meeting May 19**

1. **Labour Market Strategy Update**

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| Action: |
| FNEC reps should talk to their leadership about the Labour Market Strategy and determine if they want a separate section for FNs within the Labour Market Strategy. |

1. **Yukon Literacy Strategy Update**

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| Action: |
| The commission can review over lunch, make some notes and at the end of the day we can try to draft something. |

1. **Final Review of the Yukon Literacy Strategy**

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| Action: |
| Jenn to send it to the Commission for massaging and word-smithing. |

1. **FNEC-YLS working group meeting May 19**

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| Action: |
| Jenn & Tosh to work on a briefing note after the May 19th meeting. Draft with changes will be sent out for review prior to the May 19th meeting. |

**Tab 7 Health Behaviours of School Age Children Yukon Report**

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| Actions: |
| Jenn began re-writing the letter with advice and direction from the Commission present. Roberta and Tosh will work with Jenn to get the letter done and will send it around to the rest of the Commission for approval.  Jenn to talk to Lori Duncan about requesting more information on this data. |

**Tab 8 Rural Strategy Meetings**

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| Action: |
| Once document is released, it will be sent to the Commission to read. There will be an update at the next meeting. |

**Tab 9 Gadzoodsaa Update**

**Subcommittee members**

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| Action: |
| Tosh to send a note to Mike Woods asking for the report to be presented at FNEC. |

**Tab 10 Yukon Education**

**Departmental Update: Judy Arnold**

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| Action: |
| FNEC to work with Jenn to determine needs prior to August.  Jenn to set a mtg w/Judy in August to discuss budget needs for both CYFN and FNEC. |

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| Action: |
| Tosh, Roberta, Jenn, Michelle and Rose will meet with Judy next Thursday (May 14) about funding requirements for FNEC and CYFN. |

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| Action: |
| Judy will send a Deputy’s update to Jennifer who can distribute it to FNEC.  Judy will look into the system that creates the enrolment form to see if it can be changed to add questions FNEC would like answered. |

**Tab 11 Joint Education Action Plan Implementation Strategy Review**

**JEAP Working Group**

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| Action: |
| Tosh Southwick: FNEC to be added to leadership agenda.  Jenn Wykes to send a list of leadership dates to commission.  Jenn to ask CYFN IT if a separate website can be created for FNEC and all documents could be stored on there.  Janet to talk to the Department about JEAP and then be invited back to the next FNEC meeting to discuss it.  Janet gave out “Our Stories of Residential Schools in Yukon and Canada”. It is still in draft form and Janet asked if everyone could take a look and let her know if there are any changes or mistakes in it. |

**Wrap-up:**

Updates for Commission to take back to their Leadership:

Success Stories

Literacy Update

Green Light from Education Action Plan

Update on Funding

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| Action: |
| Jenn to put together a briefing note about the “new vision” of Dept of Ed., using the Ministers speech. |

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| Action: |
| Commission to read through the JEAP and let Jenn know if there is anything relevant or important that is not in there. |

Roberta suggested looking at individual community priorities to place in the JEAP.

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| Action: |
| Put out an e-mail asking if Dawson is ok to all Commission members.  Report for FNEC needs to be done for CYFN GA. Jenn to draft and send to Roberta and Tosh for approval. |